Christopher Whitehead Language College & Sixth Form

Site Team Operative Person Specification

	Essential	Desirable	Method of Assessment
Qualifications and Training	5 GCSE / O Level (including English and maths)	First Aid at Work Electrics (18th Edition) Plumbing (NVQ) Carpentry (NVQ) Painting & decorating General building work/repair D1 driving licence	Application Certificates
Experience and Knowledge	Basic competency in the use of Microsoft Office or Office 365 particularly email Experience in one or more of the following: – Electrics – Plumbing – Carpentry – Painting & decorating – General building work/repair	Experience in caretaking or a related field Experience of working in an educational setting Experience in dealing with contractors	Application form Interview References Application process Test
Skills, Abilities and Personal Qualities	Excellent practical/DIY skills Good organisation skills Effective communicator Proactive, self-motivated and hardworking Observant Use own initiative Able to work supportively and collaboratively with others and work as part of an effective team Good interpersonal skills Flexible, willing to adapt and be responsive to change Sense of humour Honest with integrity Work under pressure High standards Professional and courteous at all times Cheerful/respectful disposition	Minibus driving Knowledge and awareness of basic health and safety regulations. Ability to carry out or assist in the production of individual risk assessments Additional relevant and transferrable skills	Application form Interview References

This post is exempt from the Rehabilitation of Offenders Act 1974 and as such all applicants who are appointed to this post will be subject to an Enhanced Disclosure from the Disclosure and Barring Service before the appointment is confirmed. This check will include details of cautions, reprimands or warnings, as well as convictions and non-conviction information. Once provisionally appointed, the successful applicant may also be required to apply for an Enhanced Disclosure at predetermined intervals during the course of their employment whilst in this post.